



PARK HOTEL
ORCHARD SINGAPORE

Rooms Reservation Form

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E-mail:

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Tel : 6730 1512 / 6730 1516

Event : Asian Social Protection in Comparative Perspective
9137

Fax : 6734 8145 / 6734

07 – 09 January 2009

From : NUS – Lee Kuan Yew School of Public Policy

Date : _____

New Booking

Amendment

Cancellation

Name of Guest	Arrival Date	Departure Date	ETA/ Flight	ETD/ Flight	Confirmation Number

(1) Room Type & Daily Room Rate:

- Superior (Room only) S\$205++ per night
- Superior (Room with 1 Daily Buffet Breakfast) S\$225++ per night
- Deluxe (Room only) S\$225++ per night
- Deluxe (Room with 1 Daily Buffet Breakfast) S\$245++ per night

Room reservation/s for the above mentioned rates are subject to availability for prior reservation made before 01 December 2008

(2) Billing

Personal Account () Credit Card No. : _____ Expiry / _____

Cardholder's Name : _____

(3) Requests

Terms & Conditions:

- (i) *Only for Guaranteed Bookings against No Show, please acknowledge with signature and return copy to hotel. (For guaranteed bookings by guest personal account, please provide credit card details.)*
- (ii) *Guaranteed bookings are liable for one night charge in the event of any No-show or Cancellation without prior notice or less than 48 hours by the guest*
- (iii) *Non Guaranteed Bookings will be released 2 hours after flight arrival. If flight details are not provided, rooms will be automatically released at 1800hours.*
- (iv) *Please note that hotel check-in time is 2:00pm and check-out time is 12:00noon. A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check-in.*
- (v) *Room rate is based on per room per night in Singapore Currency and is subject to 10% service charge and 7% goods and services tax unless otherwise stated.*

This fax confirms the above reservation/s and information are correct. If there are any changes to the above, please inform the hotel no later than 48 hours prior to guest arrival.

We look forward to welcoming your valued guest/s to Park Hotel Orchard, Singapore.

Thank you for selecting Park Hotel Orchard, Singapore.

Confirmed by (Hotel):

No Show Guaranteed by

Name / Signature / Date

Authorized signature



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(In the event of No show / last minute cancellation
, one night no show charge will be charge to
the credit card provided.)